



# SECONDARY

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2022



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## Welcome

*"Growing in Christ, Striving for Excellence, Influencing the World."*

Heatherton Christian College is a high quality, contemporary Christian school where we seek to honour God in all we do. It is our aim for all of the students entrusted to us to come to follow Jesus Christ and be secure in Him, to develop academic and life skills needed for a fruitful and meaningful life, and to grow in their capacity to show leadership and care for others, for themselves and for God's creation.

We welcome you and your child to Secondary School at Heatherton Christian College. We look forward to working in partnership with you to ensure your child's time with us is as successful as possible. As parents/guardians, we hope that you will work closely with the teachers and staff as we seek to partner with you in seeing God's purposes and plans for your child become clearer as they continue to grow and mature in their time with us.

A student's journey through Heatherton Christian College will provide them with a range of experiences to help prepare them with the Christian character and worldview to be able to truly "Influence the World". This world does and will look increasingly different to the one that we, as parents, have grown up in. Hence our desire is to enable our students to develop the mindsets, knowledge and skills that are needed to thrive in these modern times.

Fundamental to this journey is our "Five Foundations of a Whole Child" framework – this reinforces our focus and desire to grow the "whole child", Spiritually, Academically, Emotionally, Socially and Physically.

The requisite or 'Essential Skills for the 21<sup>st</sup> Century' that we seek to foster in the students are, Character, Citizenship, Critical thinking, Creativity, Collaboration, Communication, Connectivity and Computational thinking. These skills are interwoven throughout the curriculum and extra curricular experiences of the students, and all of this is guided and framed within our College Strategic Priorities of:

- » Faith in Action
- » Learning and Creativity
- » Innovation and Enterprise
- » Growing Leaders
- » Health and Wellbeing

This Secondary Information Handbook has been put together for the express purpose of making the transition into Secondary school at Heatherton Christian College as smooth as possible, for students and their parents. It should be kept in a handy place so that you are able to refer to your copy whenever questions arise. Most of this book is arranged in alphabetical order to help you find topics easily. For further information and policies, parents and students will be able to view our School Documentation in Compass.

We are here to partner with you and help your child to grow and thrive and look forward to seeing where this journey leads for them.



## Heatherton Christian College Senior Leadership

**Executive Principal:** Mr Damian Higgins

**Head of Campus:** Mr Jason Burgess

**Head of Secondary:** Mr Darren John

**Head of Senior School:** Mr Bevan Hung

**Head of Middle School (Years 7-9):** Ms Christy Marshall

**Head of Teaching/Learning & Curriculum:** Ms Angela Landy

## Other College Leaders

**Senior Pastor of Kingston City Church:** Ps Dan Parker

**College Board Chairperson:** Mr Dan Faber

## Office Administration

**Office Supervisor, PA to Head of Campus, Enrolments Officer:** Mrs Rebecca Bunyon

## Contact Details

Site Address: 316-322 Kingston Road, Clarinda VIC 3169

Telephone: 03 8551 6650

Email: [office@hcc.vic.edu.au](mailto:office@hcc.vic.edu.au)

Website: [www.hcc.vic.edu.au](http://www.hcc.vic.edu.au)





## Absence

Absenteeism contributes significantly to student failure at school. Education is a sequential process and absences often mean students miss important stages in the development of topics, causing them to find 'catching up' difficult. Parents have a responsibility to ensure that their children attend school regularly and are only absent if ill or if absolutely necessary.

### IF YOUR CHILD IS ABSENT FROM COLLEGE:

- Parents/guardians should contact the Attendance Coordinator, via the dedicated attendance line 8551 6630 or by email, [attendance@hcc.vic.edu.au](mailto:attendance@hcc.vic.edu.au) by 9:30am, to report their child's absence. Alternatively, parents can send an attendance note through the Compass App or via the Compass web page, using the ADD and then 'Attendance Note', in their child's profile:
- Where possible, parents/guardians should inform the College in advance if a student is to be absent, including forward notice of any extended absences.
- Students should access work missed during their absence by viewing their Compass class news feeds, or by emailing their teacher.

## Appointments

While Parent-Teacher interviews occur each semester, there may be a need to make an appointment to see a teacher at another time of the year. This may be initiated by you and by sending an email to the teacher. More serious concerns should be addressed with the relevant head of sub-school: Head of Middle School, Jacky Gupta or Head of Senior School, Bevan Hung. Teachers will either get back to you directly or via the College office arranging a suitable appointment time.

Appointments with the Head of Campus, Mr Phil Eastman, should be made by contacting his Personal Assistant, Mrs Rebecca Bunyon, rather than approaching his office area unannounced.

Appointments with the Head of Campus should normally be sought, after any issue of concern has first been addressed with the subject teacher, and then head of sub-school. If the above two people have been consulted and you feel that your concern has not been adequately addressed, please feel free to contact the Head of Campus via Mrs Rebecca Bunyon.

## Assemblies

Assemblies are an important time to recognise we are part of a larger community than our year level. It is a time for announcements and celebration and often involves recognition of student achievements. We have a weekly, morning Whole school assembly and a weekly Secondary school assembly. On the other mornings, students gather as a Homeroom, i.e. with just their year level, or as part of their sub-school (Years 7-9 or Years 10-12) for announcements and a devotion. Students will often assist in leading devotions during the Homeroom times.

8:45am	Homeroom/Assembly
9:00am	Period 1
9:50am	Period 2
10:40am	Recess
11:10am	Period 3
12:00pm	Period 4
12:50pm	Lunch
1:40pm	Homeroom
1:45pm	Period 5
2:35pm	Period 6
3:25pm	Dismissal from classrooms

## Breakages

Any items broken or damaged by students will need to be replaced. The discretion of the Executive Principal or Head of Campus will be applied regarding the proportion of the replacement value to be sought from the student concerned. In general, breakages resulting from negligence or irresponsible behaviour would require the student to pay the full replacement cost.

## Bullying

Bullying is considered a very serious matter. Parents are asked to notify the relevant head of sub-school as soon as they are aware of any bullying issues. We will work with all parties to resolve issues promptly and effectively according to our 'Hi5' and 'Student Behaviour Management Procedures'.



## Camps & Mission Trips

Our camps and mission trips program are a vital part of the development of the 'whole child' in each student's Heatherton Christian College journey. They provide so many memorable shared experiences (think back to your own school years!). All students are expected to attend camps throughout Middle School and are encouraged to attend the mission trips throughout Senior School. Our established camps/trips offered, have been a fun and community building camp for Year 7/8; a wilderness and character stretching camp for Year 9; mission and service experiences with marginalised communities nationally, locally and internationally at Years 10, 11 and 12 respectively. A camp for Years 10 and 11 has also been held at the end of the year, to prepare and unite our upcoming VCE group for the following year.



## Canteen

Canteen is available one day per week. A canteen price list will be sent home early in Term 1 and is available on the QKR app. Orders need to be placed by 11pm the day before canteen is held, if using the QKR app, otherwise orders can be placed on the day, with food collected from the Salt Café.



## Chapel Services

Secondary chapel services are held once a week for all students from Years 7 to 12. The format of the chapel services is varied, but usually includes praise and worship (led by the student chapel band) and a message from a visiting speaker, student or staff member. All students are required to attend chapel.



## College Board

The College Board is responsible for the governance of the College. Their key responsibilities are to formulate College policies, oversee the finances of the College and set strategic goals and future directions for the College. They meet regularly through the year – further information on the Board and current Board members is available through the College Website.

## Collecting Your Child During School Hours

If your child has an appointment and needs to be collected early from school, an advanced notification should be sent to the relevant teachers of subjects they will be missing, the Head of Sub School and the Attendance Coordinator:  
[attendance@hcc.vic.edu.au](mailto:attendance@hcc.vic.edu.au).

When collecting your child during school hours, please come into the College office and then sign out your child using the Compass Kiosk. If the appointment affects instrumental lessons, please follow their notification requirements.

## Contact Details

It is very important that parents notify the College office of any change in home address or telephone contact details. We also need to have your updated email address, as all College correspondence, including the e-newsletter, are emailed home.



## Communication to Parents from the College

Communication is a vital aspect of any school or other community of people. Problems can often be diagnosed as resulting from poor communication between the parties involved. With increased communication, fewer problems are likely to arise. The main source of communication from the College is our e-newsletter, the 'College Connection'. Please read it. The College Connection is emailed every second Friday and is also placed on the College website.

## Communication with Teachers & Heads of Sub School

Parents are encouraged to communicate with teachers via email, write a note in the student's diary or telephone the College office on 8551 6650. Parents may make an appointment with their child's subject teacher and / or their Head of Sub School to help address any matters of concern or questions around student progress. It is expected that all communication is made in a respectful and God honouring tone and manner.

Teachers will aim to respond to emails within one working day but please do not expect teachers to be replying to emails after 5:00pm or on non-school days. Staff who work part time may take an extra day to respond.



## Compass

This is our College's electronic school management system. All student timetables, class works, key dates, events, Parent Teacher bookings and College information is accessed through Compass. Parents will be able to see work that has been set for their children and to view Progressive Online Reports. Parents will be provided with login information before the student begins. For those students starting with us in the upcoming year, login details will be given when the office opens at the beginning of that school year.

## Complaints

Complaints may arise from time to time and we ask that, where appropriate, you first raise the matter directly with the relevant staff member. If that is not appropriate or you have raised this and the issue was not addressed to your satisfaction, you are able to contact the Heads of Sub School, Head of Primary or Secondary, or Head of Campus.

Alternatively, you can contact our Complaints Manager on 8551 6650 or online at [complaints@hcc.vic.edu.au](mailto:complaints@hcc.vic.edu.au). If you have been unable to resolve a matter informally, or simply wish to make a formal complaint you can do so by any of the following means:

- Sending an email to [complaints@hcc.vic.edu.au](mailto:complaints@hcc.vic.edu.au)
- Writing a letter to the College addressed to "The Complaints Manager"
- Telephoning the College on 8551 6650

The College Complaints Handling Policy is located on the College Website and Compass.

## Computers / Tablets / Internet

All students will be expected to sign a computer/internet use contract, whereby they guarantee that they will use the College computers, computer network and associated hardware and software responsibly and according to the contract. Failure to do so may involve students being banned from the use of these facilities for a period of time as well as receiving other appropriate consequences. Students in Year 7 to 11 have an individual, school owned device, (the cost of which is added in College fees), Year 12s are able to bring their own device to connect to the college network. Access to the college network is both restricted to current students and monitored to ensure safe digital practices and usage is maintained.





## Democratic Principles

Heatherton Christian College is committed to teach and model the principles and practices of Australian democracy.

## Diary

Students from Prep to Year 8 will receive a hard copy College diary, which is also available to purchase for Years 9-10. Compass will provide information on all work tasks and due dates but it is important for students to use the diary to visually collate these tasks and key dates to assist them in being well organised.

## Discipline

A high standard of personal responsibility and behaviour is expected of students at Heatherton Christian College. A more detailed explanation of our student behaviour management procedures can be found in Compass under "Student Behaviour Management Procedures" and on the College website.

## Email

To enhance communication between the College and home, parents are encouraged to email staff when appropriate. Please note, email should not be used for urgent or emotive matters. Please allow one working day for a staff member to respond to your email. Staff email addresses can be found on Compass. Staff are not expected to view or reply to emails after 5pm or on non-school days.



## E-Newsletter

The e-newsletter, the College Connection, is a very important source of information and communication and is emailed home

every second Friday. Please read the e-newsletter carefully and note any dates of forthcoming events. Note that we do not send home printed newsletters. The e-newsletter is also available via the College website.

## Essential Skills for the 21<sup>st</sup> Century

These are the sets of skills that we believe students will require to thrive both now and into the future. These skills will be taught and reinforced across the core and extracurricular program. The skills are;

- » Character
- » Citizenship
- » Critical Thinking
- » Creativity
- » Collaboration
- » Communication
- » Connectivity
- » Computational Thinking

## Excursions

Every Secondary class is involved in an excursion program. Parents are advised of the details of the excursion via email usually sent home two weeks prior to the excursion. Excursion details or updates can be viewed in the Compass Event for that excursion, in your child's schedule. Parents will also be reminded to ensure their child's medical information and emergency contact details are up to date on CareMonkey (See "Student Health" section).

Please note: Students normally wear full school uniform on excursions but when students wear casual clothes on excursions, clothing should be modest, with jewellery and hair standards as per uniform requirements.





## Feedback

Families are encouraged to give feedback on how things are developing at the College. HCC greatly values letters, emails, and phone calls from parents. All comments are taken seriously, and it is the College's desire that parents feel that their concerns are heard, even if they do not always result in the parent's requested timing or action taking place. Parents are asked to keep the feedback flowing – it is so important to build the College community together.

## First Day of the Year

All Secondary students will meet in the main auditorium at 8:45am on the first day of the school year, with their school bags, for an initial welcome assembly.

Students will then move with their year level for an introductory Homeroom. A locker with a combination padlock will be allocated to all new students to store their belongings. Please ensure ALL items of clothing and belongings are clearly named.

This is a very exciting and special day for everyone so please feel free to stay for assembly. Toddlers and babies are welcome.

And importantly, remember to pick up your child at 3:25pm!

## Five Foundations of a Whole Child

These five foundations are derived from Mark 12: 28-31 and serve to remind us that children (and our school) are not simply brains to be filled or moulded but that education should be about growth in all areas or "foundations". Hence we seek to help our children grow Spiritually, Academically, Emotionally, Socially and Physically.

All of our programs cover one or more of these foundations.



## Hats

An official College hat must be worn by all students in Terms 1 and 4 during recess and lunch, when outside. This is an important part of the students practicing healthy habits of caring for their skin.

## HCC Website

The College website can be found at <https://www.hcc.vic.edu.au/> and contains lots of useful information about the College, including links to Compass and our hcccareers.com website for students.

## Homeroom

When there are no morning assemblies, the first fifteen minutes of the day will be spent in Homerooms with Homeroom teachers. The class will participate in devotions, prayer and Bible reading. There will be opportunity for Year 12 students to provide leadership to junior Secondary students during these times. Homerooms are compulsory and students need to be punctual.



## Homework

A regular amount of time should be spent working on homework or studying subjects (to prepare for tests and examinations) with approximate daily guidelines given below:

Assignment work is set throughout the term, with teachers giving appropriate notice as to when the work is required to be submitted. Parents are encouraged to advise their child that, on nights when there are no specific homework to be completed, to work on assignments, general revision and reading. Doing this should help prevent any 'last minute panic' prior to due dates and should avoid homework piling up to one night.

The following is a guideline for homework time, although this will vary at different times throughout the year.

<b>Year 7</b>	1 hour
<b>Year 8</b>	1¼ hours
<b>Year 9</b>	1½ hours
<b>Year 10</b>	2 hours
<b>VCE</b>	More than 2 hours or as required.

As a general guideline, the amount of homework given in any subject will be proportional to the amount of time that subject occupies in the timetable. An exception will be French and Instrumental Music, where repeated practice is essential for mastery. Homework helps to reinforce concepts taught at school, and therefore, all students are expected to do any homework prescribed and to plan this homework in their diary. Any difficulties with the completion of any homework should be communicated to the teacher via email or the student diary. Students should not spend their entire homework time allocation on one subject at the expense of other subjects.

## Late Arrival

We encourage families to develop good morning routines to ensure students arrive before 8:45am. Students arriving late, between 8:45 and 9:00am, should proceed directly to homeroom or assembly. Students who arrive at school later than 9:00am are required to sign in at the Compass kiosk in the College office.

## Changing Schools / Leaving the College

If your child is changing schools and leaving the College at any stage through the year or for the beginning of the next school year, one term's written notice is required. In lieu of such notice, a term's fee is payable.

## Lost Property

Everything you bring or wear to school should be named. If it is and you lose it, there's a very good chance it will be returned to you. Lost property is located outside room F1. At the end of each year, unclaimed items in lost property are either donated to the second-hand uniform shop, donated elsewhere, or disposed of.

## Parental Assistance

All Secondary parents are encouraged to be involved in some way in the life of the College. Some of the ways that parents may get involved in the College include the PFA, College Board, being part of the Parents Prayer Group, attending camps and excursions, assisting with covering books, and working bees. Please see the coordinator of these groups that are advertised in the College Connections newsletter or speak to Phil Eastman or Peter Cliffe if you would like to get involved.

All parent helpers require a current Working With Children Check.

## Parent Etiquette and Behaviour

The College greatly values relationships with its parents and actively encourages parental involvement in College activities. The College recognises that parents have the primary responsibility before God for the training and nurture of their children and seeks to support parents in this role.

Parents must ensure that, in line with our Child Safe policy, they do not go beyond the auditorium or College office without signing in, and this will only be allowed under special circumstances.



Parents are most welcome to attend chapel services and College assemblies, however, we ask to please refrain from talking to other parents while these events are in progress.

We want to partner with you in educating your child so ask that you speak positively of your child's teacher and seek clarification with them before reacting to things you may hear. We expect that any interactions with teachers and other parents are conducted in a courteous, respectful and God honouring manner – we are all working under God and working with the best intentions for our children.

Should you require an extended meeting time with a teacher, please make a booking for this, otherwise it is fine to talk briefly in the auditorium after school.

Please abide by the carpark speed limit of 10km/h, no right turn sign on to Kingston Road and any other parking restrictions on the college grounds.

## Parents & Friends Association (PFA)

The PFA meets regularly and organises social and fundraising events in the College calendar. It also occasionally provides pastoral care, such as meals to College families in need. The PFA has also been running a café for parents after the whole school assembly on Wednesdays.



## Policies

The College Board has formulated and ratified a range of policies for the College. The policies may be viewed on Compass, on the College website or by request by contacting Phil Eastman, the Head of Campus.

## Prefects

A number of College Prefects are chosen from the Senior school each year. Prefects work alongside the College Captains in matters of leadership within the student body and have specific 'Portfolios.' These may include: The Arts, Chapel & Worship, Missions, Student Wellbeing, Sustainability or Stewardship and Student Representative Council. Prefects are awarded a special tie that distinguishes them from other students and they meet with the Head of Senior School on a regular basis. Prefects are elected annually by students and staff, based on their character, achievements and personal qualities.



## Presentation Night

Presentation Night is the highlight event of the school year where we have the opportunity to acknowledge the achievements of our students for that year. It is held at the end of the year (check Compass Calendar for the date) and all families are very welcome to attend. Ticketing is required and full details are published in Term 4. Enquire at the College office for further details as required.

## PR (Public Relations)

What parents say about the College, whether positive or negative, has a huge effect. We do encourage you to talk to others about your positive experiences at Heatherton Christian College. Word of mouth is our major source of advertising and gaining new enrolments in the College. (If there is something that is concerning you about any aspect of the College, please tell us about it and not others and we will endeavour to remedy the situation.)



## Printing

Students can print at school from their device using their Compass student cards or a code provided to them by the IT department. Students are required to pay for all printing and can 'top up' their balance at the College office.

## Reports of Student Progress

Numerous studies have concluded that, in order to enhance a student's progress, feedback from teachers needs to be explicit, early and often. 'Informative feedback' has a great effect on student learning.

Thus, HCC uses a system of Progressive Online Reporting (POR). POR is a form of continuous reporting, which means that students and parents are given meaningful feedback and receive assessment results regularly throughout the semester, rather than just at the end.

The benefits of Progressive Online Reporting include:

- » Students become more motivated to improve their grades if there is transparency over their achievements and areas for improvement as they keep moving through the semester. Not only does it allow students to constantly reflect on their progress and make improvements as they go, but parents are also more involved in their child's educational journey as they receive frequent updates on their progress.
- » Timely feedback – the progress report is issued when the task is completed and assessed, enabling the teacher, student and parent to identify, intervene and improve.
- » Greater accountability of students' work habits.
- » No surprise results coming home at the end of a semester. If there is a problem, parents are notified when it arises.
- » Regular dialogue between parents, teachers and students is promoted.
- » Access online anywhere via Compass.

In addition to this, formal school reports are also provided at the end of the first and second semesters (June and December).

## Stationery List

The stationery list is published in Term 4 for the following year and a hard copy may be found at our College office.

Student stationery should be named and all folders, pencil cases and exercise books should not contain any graffiti, stickers or pictures. Plain or modestly patterned self-adhesive covers are,

of course, permitted. Folders, books and pencil cases may be checked by teachers at any time.

## Strategic Priorities

Our five Strategic Priorities guide our programs and intentions as a College. These Priorities will continue to guide us from 2020 to 2024 - more information on these is found on the College website. The five Strategic Priorities are;

- » Faith in Action
- » Learning and Creativity
- » Innovation and Enterprise
- » Growing Leaders
- » Health and Wellbeing



## Student Chaplains

College Chaplains are involved in running Chapel and also provide emotional, social and spiritual support to students. Students will typically have a pastoral meeting with one of our chaplains after a referral from a Head of Sub School. Parents will be informed or consulted as part of this process.

## Student Expectations

Students are expected to:

- » care for their appearance and the property of others.
- » build positive relationships with other students and their teachers.
- » respect, support and create a positive learning environment for all students.
- » be punctual for each period/lesson and line up outside the classroom.
- » enter the classroom only when a teacher is present.
- » be fully prepared with all learning materials required for that lesson.



- » be polite and considerate to others.
- » participate to the best of their ability in all learning activities.
- » be good stewards of the facilities, including taking care of furniture, fittings and leaving the classroom neat and tidy at the end of the lesson.
- » follow all instructions issued by teachers, where safe to do so
- » complete all work to the highest possible quality and by the due date.

## Student Health

All our student health records and emergency contact details are managed by a secure and private, online, parent controlled program called CareMonkey. New parents will receive an email requesting them to set up their child's profile and share it with HCC. Ongoing from there, CareMonkey will send out reminder emails to parents when updates are required, e.g., when a medical action plan has expired and a new one needs uploading. Other reminders throughout the year may be emailed as required, to check and update the details if necessary. It eliminates the need for you to complete medical forms every time your child goes on camp or excursion.

## Student Representative Council (SRC)

The Student Representative Council offers student representation on matters concerning the daily life of the College. Two representatives are chosen from each year level by students in that year. The SRC Prefects lead the SRC.

## Timetable

Each student's timetable is shown in their Compass schedule and can also be viewed in Compass by parents. It would be wise to copy this into the school diary and also create a copy to keep in their locker. The timetable may undergo minor changes for the second semester. Semester 1 concludes after the mid-year examinations, held only for Years 9-11, and all work completed after this date will contribute to Semester 2 assessments.

## Uniforms

See Appendix A

## Visitors

In the interests of everyone's safety, no student is permitted to have visitors at the College at any time. Only visitors on legitimate business will be issued with a visitor's pass. Visitors to the College

need to sign in at the Compass kiosk in the College office upon arrival. A visitor's pass will not be issued to ex-students or friends of students for the purpose of socialising during recess and lunchtimes. Ex-students wishing to visit staff members should have prearranged this with the staff member(s) concerned and need to sign in at the office. These procedures have been put in place to ensure the safety and wellbeing of all students.

## Wet Days

If it is raining you may drop off your child at the front door under the canopy. On wet days, students will have access to undercover areas. This usually includes the gymnasium, library, corridors and Salt Café.

## Working Bees

Working bees are held once a term on a Saturday morning from 9:00am to 11:30am. The first working bee in Term 1 will be for families with surnames from A to K and the second working bee in Term 2 will be for families with surnames from L to Z and so on.

We are only asking for families to commit to 2 working bees per year. If you are unable to attend a working bee, we ask that you attend the alternate working bee the following term. We rely on working bees to complete minor maintenance jobs around the College such as gardening, painting and spring cleaning the classrooms.

Without working bees we would need to charge more in school fees so we are relying on every family to contribute twice a year. As is the custom in most schools, there is a working bee levy charged per working bee to families that do not attend working bees. This is already included in the fees and refunded if the working bees are attended.





## Appendix A: Uniform Policy Document

The uniform promotes pride in the College and an increase in student self-esteem, as well as, a sense of belonging. The uniform is attractive, long wearing and eliminates competitiveness in dress. The wearing of uniform at HCC is compulsory, which also includes the wearing of hats during the first and fourth terms of the school year for sun safety reasons. You will also be able to check Compass for any Uniform Policy updates.

### GIRLS UNIFORM

#### Summer

- White, navy and maroon check dress with contrast piping (to be just below the knee in length)
- \*Navy or black sports underpants
- Plain white turn down ankle socks
- \*Black leather school shoes (no sneakers or boots)
- Maroon jumper with College logo (Blue jumper with College logo for VCE students)
- Maroon bucket/baseball hat
- College blazer (to be worn to and from the College, except if 30 degrees or more)

#### Winter

- Check Skirt or Navy Slacks – (skirt to be just below knee in length)
- White long-sleeved shirt with Peter Pan collar
- Navy knee high socks or \*navy tights/stockings
- \*Black leather school shoes (no sneakers or boots)
- Maroon jumper with school logo (Blue jumper with College logo for VCE students)
- College tie
- College blazer (to be worn to and from the College, except if 30 degrees or more)

### BOYS UNIFORM

#### Summer

- Grey shorts or trousers
- White short sleeved cotton shirt with College logo (tucked in)
- College tie
- Black/Navy ankle socks
- \*Black school shoes/boots (no steel capped boots or sport/casual shoes)
- Maroon jumper with College logo (Blue jumper with College logo for VCE students)
- Maroon bucket/baseball hat
- College blazer (to be worn to and from the College, except if 30 degrees or more)

#### Winter

- Grey trousers (optional in summer)
- \*Black belt (optional)
- White long/short sleeved shirt with College logo (tucked in)
- College tie
- Maroon jumper with College logo (Blue jumper with College logo for VCE students)
- Black/Navy ankle socks
- \*Black school shoes/boots (no steel capped boots or sport/casual shoes)
- College blazer (to be worn to and from the College, except if 30 degrees or more)



## SPORTS UNIFORM

- Maroon sport shorts with College logo
- Navy blue polo shirt with maroon sleeves and College logo (no long sleeve top to be worn underneath). Long sleeved option is also available.
- \*White sports socks
- Maroon College tracksuit with College logo (trackpants and 2 in 1 tracktop with College logo)
- \*Sports shoes, suitable for running with correct, supportive soles

\*Denotes items to be purchased from a supplier of your choice. ALL other items to be purchased from Dandy Schoolwear, 8/169 Cheltenham Rd, Dandenong or from the online second-hand uniform shop, Sustainable Schools Shop.

NB: Nothing worn under the uniform is to be visible either through the fabric or at the neck/arm line, i.e. no t-shirts to be worn under the uniform.

At Heatherton Christian College we would like to see students taking care and pride in their appearance. We anticipate that all students will diligently attend to their personal grooming and that uniforms are clean and in good condition worn in the manner intended. We have set down some guidelines that need to be adhered to, to ensure a high standard is met. We do, however, understand that sometimes a situation may arise that will require special consideration. In this case we would appreciate you consulting the Head of Campus to discuss your special needs.

We appreciate your diligence in maintaining College uniform and we will be advising you if unacceptable uniform becomes habitual.

<b>Jewellery:</b>	Girls: Watches and plain gold/silver studs or sleeper earrings may be worn Boys: Watches may be worn. No earrings are allowed No other visible jewellery is to be worn with the school uniform
<b>Make-up:</b>	Make-up or coloured nail polish is not to be worn at school.
<b>Girls' hair:</b>	Shoulder length hair and longer needs to be tied back throughout the school day. Hair accessories are required to be in the college colours of maroon, navy, black and white. Hair needs to be a natural colour (eg. Not pink)
<b>Boys' hair:</b>	Must be neat, tidy and to sit above collar. No extreme styles (eg. Dyed hair, no shaved hair less than a No. 2 blade, 'cut in' sections, longer on one side shorter on the other etc). Hair needs to be a natural colour (eg. Not pink) Students are expected to be clean shaven prior to arriving at school.
<b>Tattoos:</b>	Tattoos are not permitted at the College. Please remove any temporary tattoos prior to attending school.
<b>Hat:</b>	It is compulsory to wear hats in the playground throughout Terms 1 and 4 for sun safety reasons.
<b>Shoes:</b>	Girls: black leather school shoes are the requirement for girls. Boys: may wear black leather school shoes or black boots (NO steel capped toes).
<b>Coat:</b>	Any style of coat in navy is acceptable to and from school. Scarves can be white, navy or maroon.
<b>School Bag:</b>	The Heatherton Christian College backpack with school emblem and motto is part of the uniform.
<b>Labeling:</b>	All items of clothing needs to be clearly labelled with the child's name. This includes hats, coats, bags, etc.

As a general rule, summer uniform is to be worn throughout Terms 1 and 4 and winter uniform is to be worn in Terms 2 and 3. In extreme weather conditions this rule is waived, i.e., if the temperature is forecast to be 22 degrees or above, summer uniform may be worn. For all formal College functions, correct seasonal uniform must be worn.



# Heatherton Christian College

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